



## Trade Stand Application

### Terms and Conditions

Thank you for applying for a trade stand at Bellingham Show

**Date of Bellingham Show:- 27<sup>th</sup> August 2011 (Bank Holiday Weekend)**

**Opening Times:- Field is open from 7am.**

**The Show is open to the public from 9am – 5pm.**

Trade stands must be set up prior to the event opening to the public and must not leave the field before the show closes. The movement of vehicles about the show field must be kept to a minimum. If you wish to set up prior to the show, please get in touch with the secretary in advance.

**Enquiries.** Rachel Pearson, Show Secretary. Tel. 07734294831 email. [bellshow@live.com](mailto:bellshow@live.com)

**Entry onto field.** Please wait at the main entrance of the show field and you will be directed to your pitch by a steward.

### Payment

<b>Field Charges</b>	£3.00 per foot to include all guy ropes, vehicle parking etc. All vehicles not within boundary to be off the field by 8.30am on show day. Please advise if depth exceeds 20ft.
<b>Field Charity</b>	£10.00 for 10ft frontage and £3.00 per ft thereafter.
<b>Craft/Shop Marquee</b>	£6.00 per ft to include trestle table & chair. <b>(Table LENGTH = 6')</b>
<b>Refreshments/food stands</b>	Prices on request - contact secretary

Please fill out the application form and send to:- *Rachel Pearson, Carriteth Cottage, Bellingham, Hexham, Northumberland NE48 2LD*, with your cheque, made payable to 'Bellingham Show'. Bookings are not accepted until paid for in full. Confirmation and passes will be sent to contact address. Allocation is at the discretion of Show Secretary. Preference will be given to those wishing to sponsor; please contact the Secretary.

**Every effort is made to ensure an even distribution of stands on the showground** - for the benefit of all concerned please list all products sold. Failure to do so can result in your being asked to remove certain goods for sale on the day.

**Passes and extra passes** - Tradestand and Marquee applicants receive one vehicle pass and 2 entry passes. **Extra entry passes are charged at £3.00 on this form or full price £6.00 on the gate as you arrive.**

**Insurance** - It is the responsibility of the trade stand to have their own public liability insurance. Please have proof with you on show day.

**Litter** - It is the responsibility of the tradestand to keep free of litter throughout the day as well as at the close of the show.

**Stand on the field** It is the trade stand's responsibility to ensure that their stand including any guy ropes are suitable for use and weather proof. Safety of your equipment is your responsibility.

**Generators** - must be of a "silent" running type in consideration of neighbouring stands.

**Refunds** - In the event of cancellation by us, 20% will be taken from your returned fee to cover administration. In the event that you cancel, no refund will be given.

**Applications must be received by the 1<sup>st</sup> of August 2011** If you delay in applying other trade stands selling similar products may have already been confirmed.



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Please complete and return to: *Rachel Pearson, Carritheth Cottage, Bellingham, Hexham, Northumberland, Hexham, Northumberland.*  
 NE48 2LD Telephone: 07734 294 831  
*bellshow@live.com* web address: *www.bellinghamshow.com*

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Contact name ..... Position Held.....

Company.....

Address .....

.....

.....

..... Post Code. ....

Telephone No .....

E:mail address .....

Products Sold .....

.....

.....

Comments/Requests .....

I have read and agree to the terms and conditions (Please Sign) .....

I am a registered charity yes/no. If yes, my Charity Registration number is:- .....

Type of Stand		Total
Tradestand on the field	.....ft @ £3.00 per ft.	
Charity stall	10ft for £10.00 plus ..... Extra ft @ £3.00	
Craft/Shop Marquee (Tables provided are 6')	.....ft @ £6.00 per ft	
Extra Passes	..... @ £3.00 each	
<b>Total Cost</b>		

I enclose a cheque for the sum of £.....Made payable to "Bellingham Show"

Please get in touch if you have any queries, thank you for booking with Bellingham Show.

*Please keep a copy for your records as receipts will only be issued on request.*